

Classification and Qualification



STANDARDS

The California State University System

Farm Supervisor I

Class Code 0627

Date Established 04-30-76

Date Revised 01-01-78

Occupation Index Reference A-2

DEFINITION:

Under the general direction of an academic administrator, the Farm Supervisor I supervises the production of general farm crops; the maintenance of all pasture and range lands; and the maintenance of the utility systems in a campus farming operation.

DISTINGUISHING CHARACTERISTICS:

The Farm Supervisor I is distinguished from the Farm Supervisor II on the basis that the Farm Supervisor I is responsible only for the supervision of the production of general farm crops, and the maintenance of the campus farm utility systems whereas the Farm Supervisor II is responsible for both of these functions, and, in addition, has direct involvement in administrative and management matters, such as direct involvement in developing and administering the budget, negotiating and administering lease agreements with farm machinery and equipment companies and assuring that the farm operations are making maximum contribution to the established instructional objectives.

Examples of Typical Activities:

Incumbents of positions in this class are responsible for supervising the day-to-day work activities of technicians, skilled, semi-skilled and unskilled employees in the preparation of soil, planting, cultivating, irrigating, controlling weeds and pests and the harvesting of all general farm, field, garden and vegetable crops. The performance of this work involves the application of practical skills and knowledges to a variety of farming operations and related support services. The incumbents of positions in this class carry out the day-to-day operations with a minimum degree of direction or supervision. The Farm Supervisor I is responsible for selecting, training and supervising crop technicians and skilled and unskilled farm employees in carrying out the farm operations.

The incumbents of positions in this class are responsible for the maintenance of the campus farm utility systems.

The incumbents of positions in this class are responsible for the performance of administrative functions such as initiating requisitions for all necessary farming materials and supplies; maintaining farm management records and the preparation of reports.

MINIMUM QUALIFICATIONS:

Knowledges and Abilities:

Comprehensive knowledge of the principles, methods, and techniques of crop production; general knowledge of the principles of farm management and of farm labor supervision; thorough knowledge of farm machinery operation and routine servicing; and general knowledge of minor construction maintenance and repair of farm facilities.

Ability to train and supervise the work of skilled and unskilled farm laborers in the production of crops and in the minor construction, maintenance and repair of buildings and equipment; ability to relate farm management to academic requirements and student learning processes; and ability to establish and maintain cooperative working relationships with farm employees.

and

Experience:

Three years of diversified crop production experience with one year at a management or supervisory level.

and

Education:

Equivalent to graduation from a four-year college or university, with a major in one of the agricultural science fields. (Additional specialized experience which has demonstrated that the applicant has acquired and successfully applied the knowledges and abilities shown above may be substituted for the required education on a year-for-year basis.)

Work Week Group: 4C
Premium O/T: No
Shift Differential: No
Employee Category: Administrative