

Classification and Qualification



STANDARDS

The California State University System

Laboratory Assistant I

Class Code 7888

Date Established 1931

Date Revised 01-01-78

Occupation Index Reference P-1

DEFINITION:

Under immediate supervision, performs assigned standardized procedures in preparing laboratory specimens, materials, and equipment.

Examples of Typical Activities:

Following detailed procedures, the incumbents of positions in this class collect and dispose of laboratory waste materials; assist with the decontamination of laboratory wastes and materials and the sterilization of laboratory materials and equipment; assist in the cleaning of laboratory glassware, other materials and equipment and in their preparation for sterilization; assist in distribution of laboratory glassware, instruments and other materials to assigned areas in the laboratories; assist with preparation of specimen mailing containers and assist in the processing of incoming specimens and distribute them to the assigned areas in the laboratories; clean laboratory benches and other work surfaces; prepare simple solutions used for cleaning laboratory materials.

MINIMUM QUALIFICATIONS:

Knowledges and Abilities:

Ability to clean and care for laboratory equipment; ability to quickly learn and apply elementary laboratory methods and procedures; ability to follow oral and written directions; ability to read and write at a level appropriate to the duties of the position; ability to work cooperatively with others; ability to attain precise tolerances and tolerances in conducting simple laboratory tasks; ability to distinguish colors most frequently found in laboratory work.

Work Week Group: 1
Premium O/T: Yes
Shift Differential: No
Employee Category: Non-Academic